



Associate Professor Pathway - Portfolio Checklist

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ACA internal readiness benchmark

ACA uses a minimum portfolio benchmark of 20 peer-reviewed scholarly articles for its Associate Professor Pathway support program. This is an internal readiness standard used for planning and dossier preparation.

Core dossier elements

Prepare a current academic CV; doctoral diploma and relevant degrees; publication list; evidence of teaching; research statement; service and leadership record; citations or impact evidence where available; and a concise academic development plan.

Publication quality review

For each article, record title, journal, year, DOI or stable link, authorship position, indexing information where applicable, and a short note on your contribution. Quality, relevance, ethics and continuity matter in addition to quantity.

Before institutional submission

Confirm that the target institution or jurisdiction has its own formal eligibility rules. ACA can help members prepare and organize evidence, but the final appointment or recognition decision belongs to the authorized institution.

ACA guidance materials are designed for academic planning and dossier preparation. Formal institutional decisions remain with the competent institution.