



University Faculty Request Guide

Academic Commission of Academicians | aca.edu.ge

Free institutional access

Universities and academic units may submit faculty needs to ACA without a platform fee. The purpose is to connect verified institutional needs with suitable academics in the ACA network.

What to provide

State the institution, department, field, position level, employment type, location or remote arrangement, required qualifications, application instructions, closing date and an authorized contact email.

Verification and publication

ACA may review submissions for clarity and authenticity before publishing them. Requests that are incomplete, misleading or inconsistent with academic hiring standards may be held for clarification.

Candidate matching

Members can review published opportunities and prepare applications through their own academic dossiers. Institutions remain responsible for recruitment decisions, contracts, regulatory compliance and appointment procedures.

ACA guidance materials are designed for academic planning and dossier preparation. Formal institutional decisions remain with the competent institution.